

APPENDIX B - RFP STATEMENT OF WORK

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APPENDIX B

STATEMENT OF WORK (SOW)

1.0 SCOPE OF WORK

1.1 Seasonality of Work/Importance for Fire Protection

The County is soliciting Proposals for work that is highly seasonal and critical for timely fire protection. Removal of hazardous vegetation is an important element in emergency preparedness and delays may place lives and property in jeopardy. In many cases, much of the work performed under the contracts will be compressed into a narrow time period and not evenly spaced throughout the contract period.

1.2 Reassignment of Work

If a contractor is unable to meet all or a portion of his or her obligation, the Department reserves the right to assign another contracted vendor to perform the work required.

1.3 Re-award of Contract

If a contractor is dismissed or resigns from his or her contractual agreement, or if the contract is terminated for any reason, the County in its sole discretion, may award the Contract to the next highest ranked Proposer amongst the original Proposals or solicit proposals again.

1.4 Other Work Conditions

The Proposer must make a careful examination and fully inform himself or herself as to the scope of work required, distance from his or her headquarters, and the geographical terrain in the zone/cluster where the work is being proposed. The County will in no case be responsible for any loss or any unanticipated cost that may be suffered by the Contractor as a result of the Contractor's failure to fully inform him or herself in regard to all conditions pertaining to the work.

2.0 DEFINITIONS

- 2.1 **Approved** shall mean that sanction of method or means has been granted by the Agricultural Commissioner/Director of Weights and Measures unless otherwise defined.
- 2.2 **Acreage Mowing** shall mean that a Contractor is to be compensated by an acre or fraction thereof for mowing using approved equipment.
- 2.3 **Call Out** shall refer to a situation where a Contractor has been called back to work on a less than 8 hour non-scheduled work day.
- 2.4 **Cluster** shall refer to any combination of two or more weed abatement zones.
- 2.5 **Commissioner** shall refer to the Agricultural Commissioner/Director of Weights and Measures of the County of Los Angeles.
- 2.6 **Contract** shall mean the agreement executed between County and Contractor including the RFP which is incorporated into the final contract. It sets forth the terms and conditions for the issuance and performance of Exhibit A – STATEMENT OF WORK.
- 2.7 **Contractor** or **Vendor** shall refer to a person or other entity having a contract with the County of Los Angeles for the removal of weeds, brush and/or rubbish, or other specified activities.
- 2.8 **County** shall refer to the County of Los Angeles Department of Agricultural Commissioner/Weights and Measures.
- 2.9 **County Contract Project Monitor** shall refer to the person designated by the County's Project Director to monitor the operations under this contract.

- 2.10 **County Project Director** shall refer to the Deputy Agricultural Commissioner/Sealer, the person designated by the Commissioner with authority for County on contractual or administrative matters relating to this Contract that cannot be resolved by the County's Project Manager.
- 2.11 **County Project Manager** shall refer to the person with responsibility to oversee the day to day activities of this Contract including the responsibility for inspections of any and all tasks, services or work provided by the Contractor.
- 2.12 **Department** shall refer to the Los Angeles County Department of Agricultural Commissioner/Weights and Measures.
- 2.13 **Director** shall mean the current or acting Deputy Director of the Weed Hazard and Pest Management Bureau of the County of Los Angeles Department of Agricultural Commissioner/Weights and Measures.
- 2.14 **Fiscal Year** shall mean the twelve (12) month period beginning July 1st and ending the following June 30th.
- 2.15 **Handwork Contract** shall mean that a Contractor is to be compensated on a square-foot basis for work requiring mostly manual labor using light tools, like weed eaters, chainsaws, rakes, etc.
- 2.16 **Hourly Tractor Contract** or **Hourly Contract** shall mean a Contractor tractor/truck operation which shall be compensable on an hourly basis.
- 2.17 **Improved Sidewalk** shall mean a sidewalk of concrete or other material which defines borders.
- 2.18 **Job Report** shall mean the official report generated by the Weed Abatement Division for work accomplished on a given parcel.

- 2.19 **Non-responsive** shall mean the failure of a Proposer to comply with all solicitation requirements making the Bid/Proposal ineligible for consideration during the Evaluation/Review process.
- 2.20 **Overtime** shall mean billable time worked over 40 hours during a one week period under an hourly tractor contract.
- 2.21 **Overtime Rate** shall mean a premium hourly rate a contractor is permitted to charge for overtime work under an hourly tractor contract. It is intended to offset the additional cost to the Contractor for paying the operator time.
- 2.22 **Parkway** shall mean that area between a curb or street and an improved sidewalk or untraveled portion of roadway corridor.
- 2.23 **Perimeter** shall refer to the normal and reasonable boundary line of a parcel and includes, but is not limited to, fence and wall lines, sidewalks, curbs, and corners. **Reasonable** will be determined by the Commissioner or his authorized representative.
- 2.24 **Proposer** shall refer to a person or other entity proposing to do the work specified.
- 2.25 **Square-Foot Contract** shall mean a Contractor's work shall be compensable on a square-foot basis.
- 2.26 **Square-Foot and/or Hourly** shall mean that a Contractor is to be compensated on a square-foot and/or hourly basis. Determination as to which method of compensation will be used rests with the Commissioner or his authorized representative.
- 2.27 **Tractor** refers to mechanical operations requiring a tractor to perform weed abatement work, by pulling a disc, mower or other attachment. Acceptable

tractor types, specifications, etc., are found in Section 3.3 - Specifications for Tractor Contracts and 5.0 - Tractor Contracts Available for 2010-2011.

- 2.28 **Tumbleweed Mowing** shall mean that a Contractor is to be compensated by an acre or fraction thereof for mowing tumbleweeds using approved equipment.
- 2.29 **Unit** when used in the context of weed and brush handwork contracts means 100 square feet of area.
- 2.30 **Weed Abatement Mapbook** shall refer to the current Los Angeles County Assessor's Mapbook on file with the Department of Agricultural Commissioner/Weights and Measures, County of Los Angeles and including any Department-specific notations such as area where work is to be performed and hazards to avoid.
- 2.31 **Work Standard** is the amount of time it takes to clear a parcel which has been established by an average of prior years Contractor clearances on the parcel.
- 2.32 **Zone, Weed Abatement Zone, or Cluster** shall refer to the various geographical areas into which the County of Los Angeles has been divided for Weed Abatement purposes. These areas are defined in Appendix C – TECHNICAL EXHIBITS.
- 2.33 **Zone/Cluster Provisions** shall mean those additional requirements particular to specific zones/clusters.
- 2.34 **Zone Inspector, Area Inspector or Weed Abatement Division** shall mean the Los Angeles County Agricultural Commissioner/Director of Weights and Measures or his authorized representative.

3.0 Specifications

3.1 General Specifications for All Contracts

3.1.1 Errors and Omissions

The Contractor will not be allowed to take advantage of any error or omission in these Specifications. Such errors or omissions should be brought to the immediate attention of the Department. Full instructions will be given when such error or omission is discovered.

3.1.2 Seasonality of Workload

It is unlikely that the work will be spread out evenly over the contract period. In many cases, there is a heavy seasonal peak in the workload. The Proposer must consider the time frame when equipment or human resources must be available to do the work. The ability of a Proposer to provide equipment or human resources during a seasonal workload peak is a factor the County will use to determine a recommendation of a contract award.

3.1.3 Property to be Cleared

All or part of separate parcels of land shall be designated by the Commissioner or his authorized representative. Weeds, brush and/or rubbish existing upon or in front of said parcels, unless they have been removed or partially removed by the property owner prior to the arrival of the Contractor, shall be cleared according to instructions and/or maps provided by the Department.

3.1.4 Laws and Policies to be Observed

a. The Contractor shall keep himself or herself fully informed of all existing federal, state, county, or local laws, regulations and municipal ordinances, including the Vehicle Code, which may in any manner affect the work or which may in any way affect the conduct of the work, and of all such orders and decrees of bodies, or tribunals having any jurisdiction or authority over the same. Contractors are responsible for obtaining permits or licenses from

city or county authorities including when weight or width requirements are exceeded on streets, roads, highways, etc.

- b. The Contractor shall at all times, himself or herself, observe and comply with, and shall cause all his or her agents and employees to observe and comply with all such existing and future safety requirements, laws, ordinances, regulations, orders, and decrees; and shall protect, indemnify and hold harmless the County and all of its officers, agents, or servants against any claim or liability arising from or based upon the violation of any such law, ordinance, regulation, order, or decree, whether by himself or herself or his or her employees.
- c. Contractor shall at all times enforce strict discipline and good order among his or her employees and shall not employ or work unfit persons or anyone not skilled in the operation of equipment and work assigned.
- d. Any person in the employ of the Contractor, whom the Department may deem incompetent or unfit, shall be dismissed from work, and shall not again be employed for Department work except with written consent from the Department.
- e. The Contractor shall procure all permits and licenses, and pay all charges and fees, incidental to the due and lawful performance of the work.

3.1.5 Authority of Zone Inspector

The Zone Inspector, with input from his or her field supervisor, shall evaluate the quality of the work performed, and the rate of progress of the work.

3.1.6 Equipment Inspection

Any and all equipment offered must be available for inspection by a Department representative prior to contract award. If equipment is to be leased or purchased, contact information on the supplier and specifications must be provided upon request.

3.1.7 Continuity of Work/Completion Period

Work shall be performed on a continuous basis on all parcels specified. For square-foot and acreage contracts, work should be completed within fourteen (14) calendar days of assigned starting date. If not completed by that time, the work may be given to a different Contractor, or completed by the County. Tractor discing performed under an hourly contract shall meet or exceed the established Work Standard in terms of time for each parcel unless approved by the Zone Inspector.

3.1.8 Work Standards

- a. Weed growth shall be removed as close to fences, hedges, trees and structures as is practical to work equipment without causing damage to said fences, hedges, trees and structures. Parkways in excess of 10 feet in width when cleared by the Contractor shall be compensated for as a separate operation.
- b. Abatement activities shall be performed in such a manner that inconvenience to adjacent residents shall be minimized.
- c. Dust shall be kept to a minimum whenever possible. If the Contractor is not able to adequately control the dust conditions, the Zone Inspector may terminate the abatement activity.
- d. Upon mutual agreement of the Contractor and the Commissioner, a Contractor may be asked to work his or her equipment in a zone/cluster other than that designated in the contract award. The

Contractor will be compensated at the rate existing in the zone/cluster for which he or she has received a specific award or at the rate established in the zone/cluster to which he or she is asked to move this equipment. If the County feels that these rates are not in the best interest of the County, it may set a rate which is mutually agreed upon in writing between the County and the Contractor.

- e. The County reserves the right to utilize other contracts in connection with this work. Contractor shall afford other contractors reasonable opportunity for execution of their work and shall properly coordinate his or her work with other Contractors as requested by the Department.
- f. Satisfactory quantity and/or quality of work is to be the judgment of the Department representative.

3.1.9 Workload Estimate

The total hours or units of a specific contract are an estimate of the anticipated workload. This estimate is not to be taken in any sense as a guarantee of minimum quantities of work available to the Contractor. The County will not be responsible for any error occurring in the estimates.

3.1.10 Care of Property

The Contractor shall take reasonable precautions to not disturb temporary and/or permanent property (i.e. survey stakes, signs, sign posts, gates and fencing) while performing the abatement activities. Care shall be taken to avoid damage to public and public roadways, driveways, sidewalks and curbing. Fences, gates, etc., removed by the Contractor to gain access to a property shall be returned to the same condition as originally found.

3.1.11 Damage

- a. All damage to public or private property arising from a contractor clearing operation shall be the responsibility of the Contractor.
- b. It shall be the responsibility of the Contractor to investigate all damage complaints and make satisfactory settlement in those cases where actual damage has occurred.
- c. The procedure for handling damage complaints shall be as follows:
 1. Upon receipt of a damage complaint, the County will send two (2) copies to the Contractor, one (1) for the Contractor's file and one (1) to be signed by the property owner, after settlement has been made and then returned to the Weed Abatement Division. This shall be completed within 30 days after postmark.
 2. If the Contractor fails to take corrective action on a damage complaint within the 30 days, the County will send two (2) copies of the complaint directly to the insurance carrier of the Contractor involved, one (1) copy to be signed as a release and returned to the Weed Abatement Division within 60 days after postmark.
 3. Failure to resolve property owner claims as herein described may result in contract termination and disqualification from future proposals.

3.1.12 Payment

- a. The County's obligation is payable only and solely from funds appropriated for the purpose of this Agreement.
- b. Report periods shall be twice monthly, from the 1st of each month to the 15th inclusive, and from the 16th to the 31st inclusive.

- c. The County will pay Contractors within thirty (30) days of receipt of invoice based on the equipment or labor time report.
- d. If any discrepancies exist between the invoice and the Department's records, the determination of the Department will be final.
- e. For all hourly work, Contractors shall prepare an equipment time report using a form provided indicating the hours worked each day of the pay period. At the end of the pay period, a copy shall be provided to the Weed Abatement Division.
- f. For all square-foot or acreage contracts, a report shall be prepared by the Zone Inspector in advance of the work and turned over to the Contractor along with copies of the Assessor mapbooks or other work reports. The Contractor uses the report as a work list, completes all necessary clearance, and then returns completed reports and mapbooks to the Zone Inspector. Each square-foot or acreage report along with the mapbook provided shall be completed and returned to each of the respective zones no later than fourteen calendar days after receipt of mapbooks.
- g. The Zone Inspector will verify the reported parcel clearances and return one copy of the report to the Contractor. It will be the responsibility of the Contractor to furnish such supervision as is necessary to complete the paperwork and the scheduled field operations.
- h. Should a controversy arise as to the reported number of parcels, the amount of work done, or the size of the parcels cleared by the Contractor or Contractor, the Zone Inspector shall investigate any discrepancies and make the final determination.

i. For hourly tractor contracts, the County may ask the Contractor to work his or her equipment and personnel more than 40 hours in a week. In this case, the County will pay the Contractor an overtime rate to cover the additional cost of the equipment operator's overtime wages. This does not pertain to equipment transport from equipment yard to initial jobsite and transport from last job to equipment yard.

1. All overtime work must be approved by the Zone Inspector.

2. The Contractor may be asked to provide satisfactory proof of the equipment operator's hourly pay to justify the overtime rate.

3.1.13 Work Schedule

a. Unless otherwise and specifically authorized, paid time under hourly contracts will begin when work is started under direct supervision of Weed Abatement Division personnel. All reasonable travel time during working day from one work site to another will be considered as working time.

b. The County reserves the right to cancel or terminate any or all contracts in any zone/cluster at any time due to lack of work.

c. No specified number of hours will be guaranteed on a Contractor call out, however each Zone Inspector will attempt to provide at least four (4) hours of work.

3.2 Specifications for Handwork Contracts

3.2.1 Property to be Cleared

- a. All or part of separate parcels of land shall be designated by the Commissioner or his authorized representative. Weeds, brush and/or rubbish existing upon or in front of said parcels, unless they have been removed or partially removed by the property owner prior to the arrival of the contractor, shall be cleared according to instructions and/or maps provided by the Department.
- b. Additional details on the properties or areas where the contractor may be asked to perform work is provided in Section 4.0 HANDWORK CONTRACTS AVAILABLE FOR 2010/2011 or upon request to the designated County RFP contact person listed in the RFP, Section 2.0, PROPOSAL SUBMISSION REQUIREMENTS, Subsection 2.5 Proposer's Questions. Once awarded a contract, if a Contractor has questions about exactly where he or she is being asked to perform work, the Contractor should not proceed and seek clarification from the Zone Inspector.
- c. Contractor will not be compensated for work done beyond what was assigned by the Department.
- d. Scope of the work (clearance distance from structures, etc.) shall be set by the Zone Inspector before clearing.

3.2.2 Direct Supervision by County Personnel

In most cases, Contractor personnel will be performing work without direct County supervision.

3.2.3 Vehicles and Equipment

- a. A suitable stakeside, compactor truck or trailer will be required for hauling weeds, rubbish and brush from all parcels. (minimum 2-ton capacity)

- b. Chippers may be used by the Contractor with the approval of the Zone Inspector. Chipped brush may be left on the parcel with the approval of the Zone Inspector.
- c. Contractor shall provide power and hand tools of sufficient quantity and quality to handle the job. Examples of such tools are chainsaws, string trimmers (weed eaters), brush cutters, and various hand tools.
- d. Contractor shall provide and assure usage of appropriate safety equipment as required by Cal/OSHA for all hand crews, (i.e. hearing protection, helmets, boots, gloves, goggles, chaps, shin guards).
- e. Chainsaws shall be used in accordance with CAL/OSHA Regulations (California Code of Regulations, Title 8, Sections 3425 and 6283).

3.2.4 Personnel/Crew Size

Minimum crew size (per contract) shall be three (3) workers and one leadperson unless otherwise approved by the Zone Inspector.

3.2.5 Leadperson Minimum Experience

The crew leadperson shall have a minimum of one year's experience in leading weed or brush abatement crews.

3.2.6 Work Completion Time

Work shall be performed on a continuous basis on all parcels specified. All work should be completed within fourteen (14) calendar days of assigned starting date. If work is not completed by that time, the work may be turned over to a different Contractor, completed by the County, or may result in a termination of the contract. Extensions

to the completion timeframe may be granted by the Zone inspector on a case-by-case basis.

3.2.7 Properties Cleared by Their Owners

Upon arrival of the Contractor's hand crew, if the parcel is found to be in **any stage of clearance or regrowth**, the Contractor **shall not do any work** until authorized by the Zone Inspector. The Contractor should mark "partial clearance" on his or her work sheet not CBO (cleared by owner symbol). If the Contractor indicates that work was done on a parcel, when in fact it was done by the owner, an investigation will be conducted and appropriate action taken.

3.2.8 Photographic Documentation

- a. Contractor shall provide minimum of (3) photos to indicate the condition of the property;
 1. Prior to clearance.
 2. During the clearing operation.
 3. After the clearing operation has been completed.

- b. Contractor shall indicate the parcel number (mapbook, page, parcel) and the date on the photo. Photos shall be taken with a reference landmark (structure preferred) and all photos must show the condition of the entire parcel if possible; if not, more than three photos may be required. Samples of acceptable photographs are in RFP - APPENDIX C - TECHNICAL EXHIBITS.

- c. Failure to provide adequate photographic documentation may result in delays or denial of payment and negative performance evaluations.

Payment

Contractor shall claim payment for only units they have worked. Assigned units are estimates and must be verified after work has been completed. Contractor will not be compensated for work done beyond what was assigned by the Zone Inspector.

3.2.10 General Clearance Standards

- a. In general, weeds and brush will be cleared 100 feet from a structure and 10 feet along roadways. Clearance up to 200 feet may be required as specified by parcel work order or the Zone Inspector. Normal clearance requirements from a structure are 30 feet to mineral earth with the remaining 70 to 130 feet cut to 3 inches.
- b. Unless otherwise approved by the Zone Inspector, all cut material, branches, leaves duff, tumbleweeds, etc., must be mulched on-site or removed by truck to an authorized dump site. This removal must be completed within 48 hours and in no case shall any of the material be left on the lot over a weekend. All dump fees will be paid by Contractor. For the purposes of this section, weeds can be "mulched" using weed eaters.
- c. With Zone Inspector approval, specimen native shrubs and brush may be allowed to remain throughout the area from 30 feet to 200 feet from a structure if spaced at a distance equal to three (3) times their diameter, but, in no event closer than 18 feet from other native shrubs and brush, or structures.
- d. If erosion resulting from the scheduled clearing activities is a concern, the Contractor should contact the Zone Inspector for further instructions.

- e. For Brush Contracts, the Contractor may be requested to limb up trees, brush and shrubs up to 6 feet or 1/3 of their height, whichever is less. Leaving stubs resulting from cut branches shall be avoided.

3.2.11 Fire Prevention

- a. An appropriate fire extinguisher shall be maintained close enough to any clearing operation to effectively respond to fires caused by the equipment or equipment fueling. More than one fire extinguisher may be needed for multiple operations or when crews are spread out in an area.
- b. Appropriate equipment fueling and fuel handling procedures shall be observed at all times which include but are not limited to:
 - Fueling equipment only in conditions not conducive to fire hazards
 - Starting equipment at least 10 feet away from the fueling area
 - Engine fuel is not to be used as a cleaning solvent

3.3 Specifications for Tractor Contracts

3.3.1 General Equipment Specifications

- a. A minimum number of tractors may be required. See Section 5.0, TRACTOR CONTRACTS AVAILABLE FOR 2010-2011, for more information. Additional equipment may be utilized at the discretion of the Zone Inspector and the Contractor.
- b. All tractors and power equipment with internal combustion engines must be equipped with a United States Forest Service approved spark arrester.
- c. A fire extinguisher shall be required on each tractor. It must be Underwriters Laboratory approved, 10-pound, dry chemical, all purpose ABC type and be mounted on each tractor, ready and

available for use at all times. Fire extinguishers shall display current inspection tag throughout the term of the contract.

- d. All equipment shall be available for inspection by the Weed Abatement Division prior to the awarding of contracts. Unsatisfactory equipment will be rejected. Contractors shall submit manufacturer supplied equipment specifications, upon request.
- e. All trucks and trailers used for transportation of equipment must comply with Department of Transportation (DOT) and State Public Utilities Commission Regulations.
- f. The Contractor shall provide at the job site, the necessary tools, spare parts and equipment to allow the operator to make minor repairs and to keep contracted equipment operating and serviceable throughout the day.

3.3.2 Equipment Operators, Maintenance and Field Repairs

- a. The Contractor shall furnish a qualified and cooperative operator for all items of equipment including ability to load and unload equipment from the transport. If an operator is determined to be unqualified or uncooperative, the Zone Inspector may halt the operation until a satisfactory replacement is furnished. Failure to provide a qualified and cooperative operator within a reasonable time, as determined by the Department, may result in termination of the contract or substitution of another contractor.
- b. The Contractor shall have the necessary tools, repair parts and equipment to make minor repairs in the field. Contractors shall perform routine maintenance, and make repairs to equipment at Contractors' own expense.

- c. During equipment breakdown periods, the Contractor may substitute comparable equipment upon approval of the Zone Inspector.

3.3.3 Operator Minimum Experience

For all equipment that is compensated hourly (tractors, dump trucks, transports, attachments), operators shall have a minimum of two years experience in the type of equipment they are operating.

3.3.4 Photographic Documentation

Photographic documentation must be provided for any operation where Department staff is not actually present during the work. The following applies to all square-foot discing and acreage mowing, unless otherwise directed by the Zone Inspector in writing.

- a. Contractor shall provide minimum of (2) photos to indicate the condition of the property;
 - 1. Prior to clearance.
 - 2. During the clearing operation.
 - 3. After the clearing operation has been completed.
- b. Contractor shall indicate the parcel number (mapbook, page, parcel) and the date on the photo. Photos shall be taken with a reference landmark (structure preferred) and all photos must show the condition of the entire parcel if possible; if not, more than two photos may be required. Samples of acceptable photographs are in RFP - APPENDIX C - TECHNICAL EXHIBITS.
- c. Failure to provide adequate photographic documentation may result in delays or denial of payment and negative performance evaluations.

3.3.5 Transport

Truck and trailer for the tractor and disc or mower shall be provided by the Contractor. Truck, trailer and operator shall meet all applicable Department of Transportation (DOT) specifications or requirements. If required by law, truck and trailer operator must possess a Class A license which shall be produced and exhibited upon request. The truck shall have sufficient horsepower to negotiate grades encountered during the transportation of the tractor and disc. The trailer shall be of a size and tilt type to allow for loading and unloading on limited access work sites. Exceptions are subject to the approval of the Zone Inspector.

3.3.6 Tractor and Attachment Specifications – Hourly Discing

a. Acceptable tractors for contracts requiring tracklayer/crawler type tractors will be of the Caterpillar D-4 class or equivalent including separate transport and a trained, experienced operator for each tractor. The determination of tractor equivalency, if other than those specified in this STATEMENT OF WORK, shall be made solely by the County and shall be in writing. In all cases, if not otherwise stated, tractors must have a S.A.E. net horsepower of 65 or more. Equivalent tractors include, but may not be limited to:

D-4 Class

Caterpillar D-4D or D-4E

Case 850B

John Deere 650D, 650G, 650H

John Deere 550 (Not acceptable in Zones 1, 3 and 6).

Any other tractors must be approved in writing by the Commissioner.

b. Tractors must be equipped with United States Forest Service-approved spark arresters and 10 lb. ABC all-purpose type dry chemical fire extinguisher. Tractors of the D-4 or equivalent class

must have a minimum gauge (track center to track center) of not less than 54 inches and must be equipped with grousers (minimum of two (2) inches). For those tractors over 10 years of age, the Contractor must furnish proof of re-manufacture upon request. Suitable proof shall be as follows:

- 1) Dealer invoices for service or repair.
- 2) Parts invoices for self-serviced equipment.
- 3) Written recommendations from such sources as other municipalities, land developers, etc. as to the performance of the specific pieces of equipment being offered.

All such proof shall be dated and signed by a responsible agent of said dealership, municipality or if the equipment has been self-maintained, the proof shall be dated and signed by the Contractor or such authorized representative as the Contractor may have designated.

- c. Rubber tire/wheeled tractors may be allowed in certain zone(s) under specified conditions listed in Section 5.0, TRACTOR CONTRACTS AVAILABLE FOR 2010-2011. Rubber tire tractors must be 4-wheel drive. All tires must be foam filled prior to and throughout the work process. Acceptable wheel tractors include:

John Deere 6030 Series
Kubota M Series

Any other tractors must be approved in writing by the Commissioner.

- d. Discs for tracklayer/crawler tractors shall be hydraulically-controlled and of an offset ("scissor") type to permit efficient turning either right or left, with not less than 26-inch diameter cutting-type blades. Acceptable discs for rubber tire/wheeled tractors shall be wheeled with foam filled tires. Weights used with disc shall be immediately

available and used as requested by the Zone Inspector. The disc must be capable of efficiently turning weeds and small brush into the soil. Discs shall be not less than 7 feet 6 inches wide and weigh at least 4,000 lbs. If requested, there must be documentation of the weight of the disc either by certificate of weight from a public scale or other acceptable written documentation.

- e. If a dozer blade is required in the Tractor Contract, it shall be hydraulically-operated of an angle-type and not less than 8 feet wide for D-4 tractors or equivalent.

3.3.7 Tractor and Attachment Specifications - Square-Foot Discing

- a. A minimum number of tractors may be required. See Section 5.0, TRACTOR CONTRACTS AVAILABLE FOR 2010-2011, for more information. Additional equipment may be utilized at the discretion of the Zone Inspector and the Contractor.
- b. Work shall be performed on a continuous basis on all parcels specified. All work should be completed within fourteen (14) calendar days of assigned starting date. If not completed within the specified time constraints, the work may be turned over to a different Contractor, or completed by the County. Extensions to the completion timeframe may be granted by the Zone Inspector on a case-by-case basis.
- c. Clearance is required for parkways, alleys and street frontage. Additional perimeter clearance may be required in some zones/clusters. See RFP, APPENDIX B, STATEMENT OF WORK, SECTION, 5.0 TRACTOR CONTRACTS AVAILABLE FOR 2010-2011 for additional information.
- d. Photographic documentation is required. (See Section 3.3.4)

3.3.8 Tractor and Attachment Specifications - Hourly Mowing

- a. Acceptable tractor will be of a rubber tire type, minimum 50 PTO Horsepower.
- b. Acceptable mowing attachments may vary with the zone/cluster. More specific information will be in RFP, APPENDIX B, STATEMENT OF WORK, Section 5.0 TRACTOR CONTRACTS AVAILABLE FOR 2010-2011.
- c. Mowing attachments must be equipped with a rock guard.

3.3.9 Tractor and Attachment Specifications - Acreage Mowing

- a. Acceptable tractor(s) shall be a 4-wheel drive rubber tire type with a minimum of 50 PTO hp at 540 PTO rpm. Tires shall be foam-filled prior to and throughout the work process.
- b. Acceptable mower shall have a minimum mowing width of 84 inches and cutting capacity (diameter) of 2 inches. The mower shall be capable of cutting weeds and small brush (2 inches diameter or less) down to a height of 3 inches or less.
- c. Work shall be performed on a continuous basis on all parcels specified. All work should be completed within fourteen (14) calendar days of assigned starting date. If not completed within the specified time constraints, the work may be turned over to a different Contractor, or completed by the County. Extensions to the completion timeframe may be granted by the Zone inspector on a case-by-case basis.
- d. Weeds and light brush are to be mowed to a height of 3 inches or less. In some situations, conditions may not permit mowing down to this level. If this is the case, permission shall be obtained from the

Zone Inspector to mow to a greater height. See RFP, APPENDIX B, STATEMENT OF WORK, Section 5.0 TRACTOR CONTRACTS AVAILABLE FOR 2010-2011 for additional information.

- e. Photographic documentation is required (see Section 3.3.4).

3.3.10 Tractor and Attachment Specifications - **Tumbleweed Mowing**

- a. Acceptable tractors will be 4 wheel drive rubber tire type with a minimum of 65 HP unless otherwise approved in writing by the Zone Inspector. The condition of the rear tires must not exceed 80% tire wear before or during the operation.
- b. Equivalent tractors include, but may not be limited to:
 - Case 5130 4WD
 - Case 1490
 - Allis Chalmers 6080 4WD
- c. Acceptable mowers will be of a rotary type capable of cutting a minimum swath of 8 feet or more. Bat wing type mower or equivalent is recommended.

3.3.11 Tractor and Attachment Specifications - **Brush Cutter/Mulcher**

- a. Compact to intermediate size loader/dozer with steel tracks. The tractor shall have sufficient hydraulic capability to properly operate the brush cutter/mulcher. Acceptable tractors include, but are not limited to:
 - Rayco C87L
 - ICC DL7000
- b. The brush cutter/mulcher attachment shall have a minimum cutting width of 48 inches and 4-inch diameter cutting capacity.

3.3.12 Front Loader/Bucket Loader Specifications

- a. Acceptable loaders shall be 4-wheel drive, rubber tire type with a minimum of 95 net HP, articulated steering and an enclosed, air-conditioned cab.
- b. Acceptable loader buckets shall be multi-purpose or 4-in-1 type with a minimum capacity of 1.75 cubic yards (47 cubic feet)
- c. Loaders and dump trucks are awarded as one contract and, when requested, must be made available at the same work location and times.

3.3.13 Dump Truck Specifications

- a. Acceptable dump trucks shall be 10-wheel capable of hauling concrete, dirt and rubbish with a minimum load capacity of 10 tons and 25 cubic yards.
- b. Dump trucks and loaders are awarded as one contract and, when requested, must be made available at the same work locations and times.

4.0 HANDWORK CONTRACTS AVAILABLE FOR 2010-2011

4.1 Brush Handwork – Zones 3, 4 & 5

4.1.1 Description of the Work

This contract is for clearing, cutting and removing brush using hand-held equipment such as weed eaters and chainsaws in designated areas of Zones 3, 4 and 5. "Brush" when used in this context means plant growth comprised of approximately 0-25% annual weed growth and 75-100% brush growth. Work is to be performed in accordance with the STATEMENT OF WORK.

4.1.2 The Area

This contract is for Zones 3, 4 and 5 which is best understood by reviewing the *Weed Abatement Zones Map* (APPENDIX C-TECHNICAL EXHIBITS). This is a large area with brush work scattered throughout. The most likely areas for work requests will be for places like; East Los Angeles, Palos Verdes, La Habra Heights, Claremont, Diamond Bar, Glendora, San Dimas and Walnut.

4.1.3 What to Expect

Steep terrain and limited access may be encountered. Parcels may not be contiguous and require substantial travel time. In some areas, the brush has never been cleared before so expect some dense and/or heavy growth. Expect most of the work to be performed independently without direct supervision from County personnel. Expect to find that some of the assigned parcels have already been cleared of weeds and brush by their owners.

4.1.4 Period

Work can be requested at any time during the year but expect heavy requests for work during the period of June 1 through October 1.

4.1.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 2,700 units. A "unit" is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.1.6 Proposal Pricing

Interested Proposers will be submitting the price per "Unit" to cut and remove brush. Do not submit a Proposal price for the entire amount of work.

4.2 Weed Handwork – Zone 7

4.2.1 Description of the Work

This contract is for clearing/cutting of weeds using hand-held equipment like weed eaters, rakes and leaf blowers in designated areas of Weed Abatement Zone 7. “Weeds” when used in this context means plant growth comprised mostly of annual weeds but may also include light, scattered brush in concentrations of up to 25%. Work is to be performed in accordance with the STATEMENT OF WORK.

4.2.2 The Area

This contract is for Zone 7 which encompasses much of south western, but non-coastal part Los Angeles County including areas like Agoura, Calabasas, Chatsworth, Glendale, Malibu Lake and Westlake Village. This is a very hazardous fire area and timely weed and brush abatement is critical. (see APPENDIX C-TECHNICAL EXHIBITS, Weed Abatement Zones Map).

4.2.3 What to Expect

Most weed clearance work will be done on steep hillsides throughout the zone with some parcels potentially having a high volume of seasonal weed growth (primarily mustard, with some fennel/anise, etc. (see; APPENDIX C, TECHNICAL EXHIBITS, Invasive Weed Information). Steep terrain and limited access may be encountered in some areas. Job sites may not be contiguous and require substantial travel time. In most cases, work will be performed without direct supervision from County personnel. Contractors may find that some of the assigned work has already have been done by property owners.

4.2.4 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the period of May 1 through August 30.

4.2.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is: 20,000 units. A “unit” is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.2.6 Proposal Pricing

Interested Proposers will be submitting the price per “Unit” to cut and remove weeds. Do not submit a Proposal price for the entire amount of work.

4.3 Weed Handwork – Zone 9

4.3.1 Description of the Work

This contract is for clearing/cutting of weeds using hand-held equipment like weedeaters, rakes and leaf blowers in designated areas of Weed Abatement Zone 9. “Weeds” when used in this context means plant growth comprised mostly of annual weeds but may also include light, scattered brush in concentrations of up to 25%. Work is to be performed in accordance with the STATEMENT OF WORK.

4.3.2 The Area

This contract is for Weed Abatement Zone 9 which encompasses Burbank and the Santa Clarita Valley area including; Acton, Bouquet Canyon, Castaic, Green Valley, Santa Clarita and Saugus. For more information about the area see APPENDIX C-TECHNICAL EXHIBITS, Weed Abatement Zones Map. This is one of the most hazardous fire areas in the County and timely weed and brush abatement is critical.

4.3.3 What to Expect

Steep terrain and limited access may be encountered. Job sites may not be contiguous and require substantial travel time. In most cases, work will be performed without direct supervision from County personnel. Contractors may find that some of the assigned work has already been

done by property owners. This can be a very hot part of the County during the summer.

4.3.4 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the period of May 1 through September 30.

4.3.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is: 16,000 Units. A "unit" is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.3.6 Proposal Pricing

Interested Proposers will be submitting the price per "Unit" to cut and remove weeds. Do not submit a Proposal price for the entire amount of work.

4.4 Weed and Brush Handwork – Zone 6

4.4.1 Description of the Work

This contract is for clearing/cutting of weeds and brush using hand-held equipment like weed eaters and chainsaws in designated areas of Weed Abatement Zone 6. "Weeds" when used in this context means plant growth comprised mostly of annual weeds. "Brush" in this context means perennial, usually woody plants occurring naturally or as neglected landscaping.

This contract covers work on land that has weeds, brush or a combination of weeds and brush in varying percentages. This contract has two payment rates, one for removing weeds from where they occur on designated properties and the other for removing brush from where it occurs on the properties. Work is to be performed in accordance with the STATEMENT OF WORK.

4.4.2 The Area

This contract is for Zone 6 encompassing much of the north central, urbanized part of Los Angeles County, south of the Angeles National Forest. Work requests can be expected in areas like Altadena, Duarte, Hacienda Heights and La Cañada/Flintridge. This is a very hazardous fire area and timely weed and brush abatement is critical.

4.4.3 What to Expect

Steep terrain and limited access may be encountered, especially in areas bordering the National Forest. Job sites may not be contiguous and require substantial travel time. In most cases, work will be performed without direct supervision from County personnel. Expect some of the jobs to be all weeds, some to be all brush and others to be both weeds and brush in varying percentages. In many places, the brush has never been cleared before so expect some areas of dense and/or heavy growth. Contractors may find that some of the assigned work has already have been done by property owners. This can be a very hot part of the County during the summer.

4.4.4 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the period of April 1 through August 30.

4.4.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is:

Weeds: 7,000 units

Brush: 1,000 units

A "unit" is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.4.6 Proposal pricing

Interested proposers will be submitting two prices, one will be the price per “Unit” to remove weeds and the other will be the price per “Unit” to remove brush. Do not submit a bid price the entire amount of work.

4.5 Weed and Brush Handwork – Zone 7

4.5.1 Description of the Work

This contract is for clearing/cutting of weeds and brush using hand-held equipment like weed eaters and chainsaws in designated areas of Weed Abatement Zone 7. “Weeds” when used in this context means plant growth comprised mostly of annual weeds. “Brush” in this context means perennial, usually woody plants occurring naturally or as neglected landscaping.

This contract covers work on land that has weeds, brush or a combination of weeds and brush in varying percentages. This contract has two payment rates, one for removing weeds from where they occur on designated properties and the other for removing brush from where it occurs on the properties. Work is to be performed in accordance with the STATEMENT OF WORK.

4.5.2 The Area

This contract is for Zone 7 encompassing much of south western but non-coastal part Los Angeles County including areas like Agoura, Calabasas, Chatsworth, Glendale, Malibou Lake and Westlake Village. This is a very hazardous fire area and timely weed and brush abatement is critical.

4.5.3 What to Expect

Steep terrain and limited access may be encountered. Job sites may not be contiguous and require substantial travel time. In most cases, work will be performed without direct supervision from County personnel. Expect some of the jobs to be all weeds, some to be all brush and others to be both weeds and brush in varying percentages. In many places, the brush

has never been cleared before so expect some areas of dense and/or heavy growth Contractors may find that some of the assigned work has already have been done by property owners. This is frequently the hottest part of the County.

4.5.4 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the period of April 1 through August 30.

4.5.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is:

Weeds: 15,000 units

Brush: 1,000 units

A “unit” is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.6 Weed and Brush Handwork – Zone 8

4.6.1 Description of the Work

This contract is for clearing/cutting of weeds and brush using hand-held equipment like weed eaters and chainsaws in designated areas of Weed Abatement Zone 8. “Weeds” when used in this context means plant growth comprised mostly of annual weeds. “Brush” in this context means perennial, usually woody plants occurring naturally or as neglected landscaping.

This contract covers work on land that has weeds, brush or a combination of weeds and brush in varying percentages. This contract has two payment rates, one for removing weeds from where they occur on designated properties and the other for removing brush from where it occurs on the properties. Work is to be performed in accordance with the STATEMENT OF WORK.

4.6.2 The Area

This contract is for Zone 8 encompassing all of the Antelope Valley area of Los Angeles County. Weed growth can occur anywhere in the Antelope Valley, but most brush removal work will be in areas bordering the foothills like Wrightwood, Big Pines, Leona Valley and Lake Hughes.

4.6.3 What to Expect

Steep terrain and limited access may be encountered. Job sites may not be contiguous and require substantial travel time. In most cases, work will be performed without direct supervision from County personnel. Expect some of the jobs to be all weeds, some to be all brush and others to be both weeds and brush in varying percentages. In many places, the brush has never been cleared before so expect some areas of dense and/or heavy growth. Contractors may find that some of the assigned work has already have been done by property owners. This is frequently the hottest part of the County.

4.6.4 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the period of April 1 through August 30.

4.6.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is:

Weeds: 3,000 units

Brush: 350 units

A "unit" is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.6.6 Proposal pricing

Interested proposers will be submitting two prices, one will be the price per "Unit" to remove weeds and the other will be the price per "Unit" to remove brush. Do not submit a bid price the entire amount of work.

4.7 Poison Oak and Weed Handwork – All Zones

4.7.1 Description of the Work

This contract is for clearing, cutting and removing weeds and light brush containing varying amounts of poison oak (see APPENDIX C, TECHNICAL EXHIBITS, Poison Oak Information) using hand-held equipment such as weed eaters and chainsaws in all areas of the County. “Weeds ” when used in this context means plant growth comprised of approximately 75-100% annual weed growth and up to 25% brush growth. “Brush growth” in this context is usually brush re-growth but may also include small areas of previously uncut brush. The amount of poison oak can range from just a few plants mixed in with the weeds and light brush to significant amounts on the parcel. Work is to be performed in accordance with the STATEMENT OF WORK.

4.7.2 The Area

This contract is for the entire County where poison oak occurs which is mostly in the foothills with an ocean influence. It does not occur to any great extent in the Santa Clarita or Antelope Valleys. Examples of places where it does occur include; Agoura, Azusa, Bradbury, Calabasas, Diamond Bar, Hacienda Heights, La Habra Heights, La Canada, La Crescenta, Malibu, Palos Verdes, and Whittier.

4.7.3 What to Expect

Steep terrain and limited access may be encountered. Parcels may not be contiguous and require substantial travel time. Weather can be very hot areas where work will be performed. Expect most of the work to be performed independently without direct supervision from County personnel. Expect to find that some of the assigned parcels have already been cleared of weeds and brush by their owners.

4.7.4 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the period of April 1 through December 30.

4.7.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 2,500 units. A “unit” is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.7.6 Proposal Pricing

Interested Proposers will be submitting the price per “Unit” to cut and remove weeds. Do not submit a Proposal price for the entire amount of work.

4.8 Poison Oak and Brush Handwork – All Zones

4.8.1 Description of the Work

This contract is for clearing, cutting and removing brush containing poison oak (see APPENDIX C, TECHNICAL EXHIBITS - Poison Oak Information) using hand-held equipment such as weed eaters and chainsaws in all areas of the County. “Brush” in this context means plant growth comprised of approximately 0-25% annual weed growth and 75-100% brush growth. The amount of poison oak can range from just a few plants mixed in with the brush to significant amounts on the parcel. Work is to be performed in accordance with the STATEMENT OF WORK.

4.8.2 The Area

This contract is for the entire County where poison oak occurs, mostly in the foothills with an ocean influence. It does not occur to any great extent in the Santa Clarita or Antelope Valleys. Examples of places where it does occur include; Agoura, Azusa, Bradbury, Calabasas, Diamond Bar, Hacienda Heights, La Habra Heights, La Canada, La Crescenta, Malibu,

Palos Verdes, and Whittier. (see APPENDIX C, TECHNICAL EXHIBITS, Weed Abatement Zones Map).

4.8.3 What to expect

Steep terrain and limited access may be encountered. Parcels may not be contiguous and require substantial travel time. Weather can be very hot in areas where work will be performed. In some areas, the brush has never been cleared before so expect some dense and/or heavy growth. Expect most of the work to be performed independently without direct supervision from County personnel. Expect to find that some of the assigned parcels have already been cleared of weeds and brush by their owners.

4.8.4 Time period

Work can be requested at any time during the year but expect heavy requests for work during the period of June 1 through November 1.

4.8.5 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 1,075 units. A “unit” is 100 square feet. Due to weather conditions and other factors beyond the control of the County, there is no minimum guaranteed amount of work.

4.8.6 Proposal pricing

Interested Proposers will be submitting the price per “Unit” to cut and remove brush and poison oak. Do not submit a Proposal price for the entire amount of work.

5.0 TRACTOR CONTRACTS AVAILABLE FOR 2010-2011

5.1 Hourly Discing – Zone 3 and 6

5.1.1 Description of the Work

This contract is for per-hour tractor discing of land in Weed Abatement Zones 3 and 6. Work is to be performed in accordance with the STATEMENT OF WORK.

5.1.2 Tractor Number and Type

Two (2) D-4 class, track-type (crawler) tractors are required. A blade must also be available.

5.1.3 The Area

Work under this contract will take place in the flat and hill sections of Zones 3 and 6 in areas like Claremont, Arcadia, Azusa, Diamond Bar, Duarte, Hacienda Heights, Industry, Irwindale, Glendora, La Verne, Pomona, San Dimas and Walnut. This is one of the most hazardous fire areas in the County and timely weed and brush abatement is critical.

5.1.4 What to Expect

Expect work to be performed on small flat vacant lots within a city to large firebreaks in very steep or rolling hill country. Individual jobs may range in size from ½ hour to 10 or more hours per tractor unload. Expect difficult transport access and tractor unloads in some areas. Temperatures can be hot in the late spring and early summer. All work will be performed under direct supervision from Department staff.

5.1.5 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the late spring and early summer.

5.1.6 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 950 hours. The amount of work is highly dependant on the amount of seasonal rainfall. For these reasons, as well as other factors beyond the control of the County, there is no guaranteed minimum amount of work.

5.1.7 Proposal Pricing

Interested proposers will be submitting the price per hour to provide the equipment, transport and operator, and not the total cost for the entire estimated amount of work.

Proposers are asked to submit two prices. One will be their standard rate and one will be their overtime rate (see APPENDIX B, STATEMENT OF WORK, Section 3.1.12(i)). The overtime rate is to offset the additional cost to the Contractor for paying the operator overtime. To calculate the overtime rate, add 1/2 of the operator's hourly salary to the proposed hourly bid. For example, if the bid amount is \$180 per hour and the operator's hourly salary is \$20 per hour, you would add:

$$\begin{array}{r} 1/2 \times \$20/\text{hr} = \$10 \\ +180 \\ \hline \underline{\$190/\text{hr}} \end{array}$$

5.2 Hourly Discing – Zone 4

5.2.1 Description of the Work

This contract is for per-hour tractor discing of land in Weed Abatement Zone 4. Work is to be performed in accordance with the STATEMENT OF WORK.

5.2.2 Tractor Number and Type

One (1) D-4 class, track-type (crawler) tractors are required. A blade must also be available.

5.2.3 The Area

Work under this contract will take place up to 40 hours in the flat and 60 hours in hill sections of Zone 4. Flat sections include areas such as Rosemead, South Gate and Whittier. Hill sections include East Los Angeles and Monterey Park.

5.2.4 What to Expect

Expect work to be performed on small flat vacant lots within a city to larger jobs on hillsides. Individual jobs may range in size from ½ hour to 10 or more hours per tractor unload. Expect difficult transport access and tractor unloads in some areas. Temperatures can be hot in the late spring and early summer. All work will be performed under direct supervision from Department staff.

5.2.5 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the late spring and early summer.

5.2.6 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 100 hours. The amount of work is highly dependant on the amount of seasonal rainfall. For these reasons, as well as other factors beyond the control of the County, there is no guaranteed minimum amount of work.

5.2.7 Proposal Pricing

Interested proposers will be submitting the price per hour to provide the equipment, transport and operator, and not the total cost for the entire estimated amount of work.

Proposers are asked to submit two prices. One will be their standard rate and one will be their overtime rate (see APPENDIX B, STATEMENT OF WORK, Section 3.1.12(i)). The overtime rate is to offset the additional

cost to the Contractor for paying the operator overtime. To calculate the overtime rate, add 1/2 of the operator's hourly salary to the proposed hourly bid. For example, if the bid amount is \$180 per hour and the operator's hourly salary is \$20 per hour, you would add:

$$\begin{array}{r} 1/2 \times \$20/\text{hr} = \$10 \\ +180 \\ \hline \$190/\text{hr} \end{array}$$

5.3 Hourly Discing – Zone 7

5.3.1 Description of the Work

This contract is for per-hour tractor discing of land in Weed Abatement Zone 7. Work is to be performed in accordance with the STATEMENT OF WORK.

5.3.2 Tractor Number and Type

One (1) D-4 class, track-type (crawler) tractors are required. A blade must also be available.

5.3.3 The Area

Work under this contract will take place in the flat and hill sections of Zone 7 in areas like Agoura, Agoura Hills, Calabasas and Chatsworth. This is a very hazardous fire area in the County and timely weed and brush abatement is critical.

5.3.4 What to Expect

Expect work to be performed on small flat vacant lots within a city to larger jobs on hillsides. Individual jobs may range in size from ½ hour to 10 or more hours per tractor unload. Expect difficult transport access and tractor unloads in some areas. Temperatures can be hot in the late spring and early summer. All work will be performed under direct supervision from Department staff.

5.3.5 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the late spring and early summer.

5.3.6 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 125 hours. The amount of work is highly dependant on the amount of seasonal rainfall. For these reasons, as well as other factors beyond the control of the County, there is no guaranteed minimum amount of work.

5.3.7 Proposal pricing

Interested proposers will be submitting the price per hour to provide the equipment, transport and operator, and not the total cost for the entire estimated amount of work.

Proposers are asked to submit two prices. One will be their standard rate and one will be their overtime rate (see APPENDIX B, STATEMENT OF WORK, Section 3.1.12(i)). The overtime rate is to offset the additional cost to the Contractor for paying the operator overtime. To calculate the overtime rate, add 1/2 of the operator's hourly salary to the proposed hourly bid. For example, if the bid amount is \$180 per hour and the operator's hourly salary is \$20 per hour, you would add:

$$\begin{array}{r} 1/2 \times \$20/\text{hr} = \$10 \\ +180 \\ \hline \$190/\text{hr} \end{array}$$

5.4 Hourly Discing – Zone 9

5.4.1 Description of the Work

This contract is for per-hour tractor discing of land in Weed Abatement Zone 9. Work is to be performed in accordance with the STATEMENT OF WORK.

5.4.2 Tractor Number and Type

One (1) D-4 class, track-type (crawler) tractors are required. A blade must also be available.

5.4.3 The Area

Work under this contract will take place in the flat and hill sections of Zone 9 in areas like Acton, Bouquet Canyon, Castaic, Kagel Canyon, Santa Clarita and Val Verde. This is an extremely hazardous fire area in the County and timely weed and brush abatement is critical.

5.4.4 What to Expect

Expect work to be performed on small flat vacant lots within a city to larger jobs on hillsides. Individual jobs may range in size from ½ hour to 10 or more hours per tractor unload. Expect difficult transport access and tractor unloads in some areas. Temperatures can be very hot in the late spring and early summer. All work will be performed under direct supervision from Department staff.

5.4.5 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the late spring and early summer.

5.4.6 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 250 hours. The amount of work is highly dependant on the amount of seasonal rainfall. For these reasons, as well as other factors beyond the control of the County, there is no guaranteed minimum amount of work.

5.4.7 Proposal Pricing

Interested proposers will be submitting the price per hour to provide the equipment, transport and operator, and not the total cost for the entire estimated amount of work.

Proposers are asked to submit two prices. One will be their standard rate and one will be their overtime rate (see APPENDIX B, STATEMENT OF WORK, Section 3.1.12(i)). The overtime rate is to offset the additional cost to the Contractor for paying the operator overtime. To calculate the overtime rate, add 1/2 of the operator's hourly salary to the proposed hourly bid. For example, if the bid amount is \$180 per hour and the operator's hourly salary is \$20 per hour, you would add:

$$\begin{array}{r} 1/2 \times \$20/\text{hr} = \$10 \\ +180 \\ \hline \$190/\text{hr} \end{array}$$

5.5 Square Foot Discing – Zones 3 & 6

5.5.1 Description of the Work

This contract is for per-area discing of weeds in Zones 3 and 6. This is different from per hour (hourly) discing in that work is based on the following area increments:

- a) "M" units = 0 to 10,000 square feet
- b) "N" units = 10,001 to 25,000 square feet
- c) "P" units = 25,001 to 1 acre
- d) each additional ¼ acre

Also, square foot discing is performed independently with no direct County supervision. The contractor is given a packet containing work that must be completed within a specified time-frame, usually 14 days. The area calculations are predetermined by the County.

Most of the areas to be disced will be small to medium sized vacant lots within the various cities. Rarely, if ever, will work be performed on large firebreak areas or on hillsides. Hand trimming of weeds along the perimeter of the parcel is required. Work is to be performed in accordance with the STATEMENT OF WORK.

5.5.2 Tractor Number and Type

Two (2) D-4 class, track-type tractors are required for this contract. Tractor blades are also required.

5.5.3 The Area

This contract is for Zones 3 and 6 which encompass much of the northeast and north central parts of the County including: Arcadia, Azusa, Claremont, Duarte, Hacienda Heights, Industry, Irwindale, La Cañada/Flintridge, Pomona, San Dimas, Walnut.

5.5.4 What to Expect

Parcels may not be contiguous and require substantial travel time. Expect all of the work to be performed independently without direct supervision from County personnel. Expect to find that some of the assigned parcels have already been cleared of weeds by their owners. Contractors can expect challenges to tractor unloading/loading, especially on busy streets.

5.5.5 Time Period

Work is expected to begin about April 1 and end about mid June.

5.5.6 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is shown below. Due to weather conditions and other factors beyond the control of the County, there is no guaranteed minimum amount of work.

a) "M" units = 0 to 10,000 square feet	40 units
b) "N" units = 10,001 to 25,000 square feet	35 units
c) "P" units = 25,001 to 1 acre	47 units
d) each additional ¼ acre	200 units

5.5.7 Bid Pricing

Bids shall be the price per area increment and not the total cost for the entire estimated amount of work, for example;

- | | |
|---|------------|
| a) "M" units = 0 to 10,000 square feet | \$125/unit |
| b) "N" units = 10,001 to 25,000 square feet | \$195/unit |
| c) "P" units = 25,001 to 1 acre | \$275/unit |
| d) each additional ¼ acre | \$100/unit |

5.6 **Acreage Mowing - Zone 8**

5.6.1 Description of the Work

This contract is for mowing all or portions of assigned parcels in designated Antelope Valley locations. Work will be assigned and paid by the acre or ¼ increments of an acre and not by the hour. Photographic documentation is required (see Section 3.3.4) Work is to be performed in accordance with the STATEMENT OF WORK.

5.6.2 Tractor Number and Type

One (1), 4-wheel drive, rubber-tire tractor with foam-filled tires and a minimum PTO rating of 50 hp at 540 rpm.

5.6.3 Mower Number and Type

One (1) mower with a minimum cutting width of 84 inches and capable of cutting brush up to 2 inches in diameter.

5.6.4 The Area

Work under this contract will take place in the flat sections of the Antelope Valley with little to none in the nearby foothills. (See APPENDIX C – TECHNICAL EXHIBITS - Weed Abatement Zones Map)

5.6.5 What to Expect

Most of the area is flat with fairly easy access. The Antelope Valley is the center of illegal dumping so trash should be expected on many of the parcels where work is performed. Piles of trash are to be avoided,

however you may be asked to mulch piles of brush or branches consisting of branch diameters of up to 2". In most cases, work is to be accomplished independently with no direct oversight from County personnel. Expect very hot weather in the summer.

5.6.6 Time Period

Work can be requested at any time during the year but expect heavy requests for work during the late spring and early summer.

5.6.7 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 250 acres. The amount of work is highly dependant on the amount of seasonal rainfall. For these reasons, as well as other factors beyond the control of the County, there is no guaranteed minimum amount of work.

5.6.8 Proposal Pricing

Proposals shall be the price per acre, and not the total cost for the entire estimated amount of work.

5.7 Front End Loader/Dump Trucks – All Zones

5.7.1 Description of the Work

This contract is for per-hour work for a front loader (bucket loader) and dump trucks. Most of the work will involve loading and hauling of trash, rubbish, junk, etc., which has been illegally dumped onto vacant parcels within a city or onto open desert land. After being loaded, the dump trucks will be sent to a designated landfill where contractors will have authorization to use the Department's account. Work is to be performed in accordance with the STATEMENT OF WORK.

5.7.2 Loader and Dump Truck Number and Type

One (1) front loader (bucket loader) and two (2) ten-wheel dump trucks are required.

5.7.3 The Area

Work under this contract is for any area in the County. Recently, most of the jobs have been in the central, urbanized area of the County or in the open desert lands of the Antelope Valley.

5.7.4 What to Expect

Expect work to be performed on small flat vacant lots within a city to the wide open desert of the Antelope Valley. Expect difficult transport access and tractor unloads in some areas. Several trips per day to a designated landfill can be expected. Contractors will not be expected to pay for the dump fees. They will receive authorization to use the Department's account(s) at designated landfills. All work, with the exception of trips to a landfill, will be performed under direct supervision from Department staff.

5.7.5 Time Period

Work can be requested at any time during the year.

5.7.6 Amount of Work

The amount of work estimated for Fiscal Year 2010-2011 is 207 hours for the loader and 270 hours for both dump trucks (not 270 hours for each dump truck). Due to factors beyond the control of the County, there is no guaranteed minimum amount of work.

5.7.7 Proposal Pricing

Interested proposers will be submitting the price per hour to provide the equipment, transport and operator, and not the total cost for the entire estimated amount of work. Although jobs may require two dump trucks, only provide the hourly rate for one.